

## **MISSION STATEMENT**

"St.Peter's PPC exists for the growth of faith and Christian action for the Catholic community and its neighbours according to the message of the Gospel."

### **Minutes : Wednesday 8<sup>th</sup> November 2017**

Present: Father David Doran, Carol Crowley, Ria Crowley, Sr Sebastian, Alisha Gough, Sr Mary Norbert, David Harrison, Maureen Harrison, Bernard Peach, Rachel Flatley, Teresa Cullen, Liz Lloyd, Sue Parker, June O'Neill and Sue Simkiss.  
Apologies: Sue Kennedy

Before the meeting commenced, a representative from some of the groups that use the Parish centre spoke about their needs of the centre during their usage time. The groups that made a presentation were Life (Liz Lloyd), ProBus (Bernard Peach), Girlguides (Sue Simkiss and June O'Neill), the Parish Centre Cleaner (Rachel Flatley) and St. Peter's Parent and Toddler Group.

Issues arising from use of the Parish Centre by the various groups:

Storage is the main concern and is not sufficient for all the groups who use the centre. The room in the corridor by the door into church is to be used for Church items ideally; however, at the moment others are using it for storage too. More storage space is required.

The bins need to be used correctly and where possible groups need to recycle and strictly follow bin procedures.

People also need to be prompt when leaving after their booking. This includes toddlers and open door as often there is a requirement for Rachel to clean after their use.

Father will place a diary online in the future so that people are able to view the bookings and when the centre would be available to use.

September's minutes approved.

Matters Arising: Web has been updated with groups, events and Mass times.

Father has cleaned guttering to prevent leaks but it's broken and will need fixing in order to avoid damp issues in the Parish Centre.

Finance committee to meet in January to provide a financial summary which will be circulated to the parish. Finance collections have been added to the weekly newsletter.

Mass for deceased benefactors and blessing of the graves has been scheduled for November.

Journey of Faith has begun and is well attended by about 20 people.

First aid kits are now in place and Andrew Wyre has checked the lighting in the Parish Centre.

Harvest worked well and was well supported.

Sunday Plus will cease and be replaced by notices and a reflection for parishioners.

<p>After all groups had discussed parish use the meeting commenced with a prayer.</p>	
<p>Items from agenda:  Health and Safety: P.A.T tests contract taken out and for extinguishers. Salt box on order: to be used by parishioners themselves. Church holds no responsibility for usage of the salt.  Fire procedures and signs need to be updated as well as a gathering point sign on the carpark.  Church can hold 600.  98 safely in the large room in the centre.  30 in the meeting room.</p>	<p>Father David</p>
<p>A walk around the buildings is to take place and risk assessments to be compiled.</p>	<p>Sue Parker  Father David</p>
<p>There is an accident book in the presbytery.  An accident book will be made for the kitchen and Parish Centre.</p>	<p>Sue Parker</p>
<p>Girl Guides have their own accident book but they also need to record in the parish centre book any accidents that occur.</p>	<p>Sue Simkiss</p>
<p>The security lights are now back on to lighten the path and ramp into the parish centre. They will fiction between 4pm and 12am.</p>	
<p>Lamps on carpark and around church need to be fixed. Lamps were to be maintained by St Peter's Court.   CCTV will be reinstated in the future.</p>	<p>Father to discuss this point.</p>
<p>Midnight Mass: 11:30pm Carols to begin, 12:00am Mass to start. 1:30am Mince pie and mulled wine to be served in the parish centre.</p>	<p>Teresa Cullen</p>
<p>Details of Mass to be published: Bostin Bloxwich</p>	<p>Liz Lloyd</p>

<p>People required to man the doors at the front of Church. Contact police to inform Midnight Mass will take place.</p>	<p>Liz Lloyd Father David</p>
<p>Carol Crowley to meet with Father to discuss carols and music.</p>	<p>Carol Crowley</p>
<p>5:30pm Vigil Mass to take place. The crib will be placed in front of Our Lady. Poinsettia to be arranged and crib dressed.</p>	<p>Teresa Cullen Pauline.</p>
<p>10am Mass Christmas Day – There will be the Antiphon first, blessing of the crib before the first hymn.</p>	<p>Carol Crowley Teresa Cullen</p>
<p>Christmas decorations to be sourced for the Parish Centre</p>	<p>Liz Lloyd</p>
<p>Victorian Christmas in the life shop to advertise Midnight Mass also.</p>	<p>Liz Lloyd</p>
<p>Sweets for the Vigil Mass to be given to children.</p>	<p>Teresa Cullen</p>
<p>Parish Ministry: People who serve in the Church. Extraordinary Ministers – reflection and practical input retreat next Lent. Refreshers for spiritual input.</p>	<p>Father David / ministers</p>
<p>Drive for new ministers in the new year. Sunday morning well covered by ministers. Saturday evening requires more. There have been and are currently lots of Baptism requests. Sisters are increasingly present at Church. In the future aim to improve the ministry in the parish both spiritually and practically. Also recommissioning to take place another time.</p>	<p>Father David</p>

<p>150<sup>TH</sup> Anniversary 2019: Committee to be arranged to organise the celebration. Parish centre to be spruced up.</p> <p>20p box keepsake a suggestion History booklet of our Parish Old photos of the Parish</p> <p>Mass – possibility of request for Bishop Marcus September 14<sup>th</sup> 1869 was when the Parish was founded. Newspapers to be involved and presentation boards to be displayed. Saturday 14<sup>th</sup> September 2019.</p> <p>Food Bank: Pelsall food bank is good as is Junction 10 but there is further need. Peter Box from Churches together has contacted Father. The parish needs more storage if this is to happen. Trussel Trust see a need for one in Bloxwich. It must be efficient. Bloxwich would need to run at different times to Pelsall which opens on a Tuesday and Friday.</p>	<p>Father David Carol, Sr, Ria Teresa... others to be added</p> <p>Father David</p> <p>Father David to approach Peter Box</p>
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Any Other Business:

Action:

<p>Confirmation to be booked. (Friday 29<sup>th</sup> June?)</p> <p>Carol to advertise Thursford in the new year.</p> <p>Meeting to be held to discuss quiz and fish and chip supper.</p> <p>Wild Irish booking for the future?</p> <p>Churches Together conference 21-11-2017 no attendees as yet – Walsall Methodist Central Hall – anyone free to attend?</p> <p>Lent – Shrove Tuesday Celebration with pancakes in the Parish Centre... Secret Auction...</p> <p>Choir to make a CD – 2019</p> <p>Teresa to possibly contact Radio 4 about a Sunday Service.</p>	<p>Ft David</p> <p>Carol Crowley Teresa Cullen</p> <p>Carol Crowley</p> <p>Father David</p> <p>Carol C</p> <p>Teresa Cullen</p>
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Next meeting: Wednesday 10<sup>th</sup> January 2018 at 6:30pm.